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Key Dates

- **March 4, 2026** – Registration Opens
- **June 17, 2026** – Hotel Reservation Deadline
- **July 8, 2026** – TEC & Chapter Leadership Summit Registration Closes
- **July 21-22, 2026** – Chapter Leadership Summit
- **July 22, 2026** – Theatre Education Conference Payment Deadline
- **July 22-24, 2026** – Theatre Education Conference

What is the Theatre Education Conference (TEC)? Who can attend?

TEC offers timely, innovative resources and support for theatre educators, inspiring them to grow their skills and advance the field of educational theatre. TEC features interactive workshops, inspiring keynotes, and abundant collaboration and mentorship opportunities for professional growth and continued learning. This year's conference is co-produced with Open Jar Studios in New York City, where the professional theatre industry meets the classroom.

TEC is open to all theatre educators and teachers, teaching artists, pre-service educators, higher education faculty, researchers, administrators and leaders. Educational Theatre Association (EdTA) members and those currently in graduate programs for theatre education receive a discount while registering for TEC.

What is Chapter Leadership Summit? Who can attend?

EdTA's Chapter Leadership Summit is an annual professional learning gathering designed to equip and inspire chapter leaders to advance theatre education locally. Through keynotes, role-specific breakout sessions, EdTA updates, and dedicated collaboration time, leaders share best practices, strengthen chapter operations, and build meaningful connections across the national network. The Summit blends practical leadership development with arts-centered community building so participants leave aligned, energized, and ready to serve students and educators in their chapters.

Chapter Leadership Summit is open exclusively to EdTA chapter leaders and chapter board members. Eligible attendees include chapter directors/presidents and board officers such as vice presidents, treasurers, secretaries, festival or event chairs, communications leads, technology coordinators, and other designated chapter leadership roles. This event is designed for volunteer leaders who guide and manage chapter programs; it is not a student

event. If you are unsure whether your role qualifies, please contact Jay Gerlach (jgerlach@schooltheatre.org) before registering.

Registration Fees, Add-On Activities, and Payments

Registration Passes

Fee Type	Standard (March 4-June 30)	Late (July 1-22)
EdTA Member Pass	$599	$699
Non-Member Pass	$799	$899
Open Jar Studios Guest Pass	$599	$699
Pre-Service Educators – Member	$199	$299
Pre-Service Educator – Non-Member	$229	$329
One Day Pass – Member	$299	$299
One Day Pass – Non-Member	$449	$449

Add-On Activities

Activity	Date & Time	Fee
EdTA Chapter Leadership Summit (Invitation Only) Annual training for EdTA and ITS chapter leaders and volunteers.	July 21-22, 2026	FREE
Pre-Conference Activity: iTheatrics Method Professional Development Opportunity Join the team behind "The iTheatrics Method: The Quintessential Guide to Creating Quality Musical Theatre Programs" for a dynamic and transformative professional development experience, designed to elevate your work in musical theatre education. Limited to 50 attendees.	July 22, 2026 9:00am – 4:30pm	$100
Pre-Conference Activity: Broadway Up Close-Hudson Theater Journey back in time to 1903 as guests get a rare insider look at Broadway's oldest theater: The Hudson. Limited to 50 attendees.	July 22, 2026 10:15am-12:00pm	$50
Pre-Conference Activity: Museum of Broadway-History of Broadway This immersive experience invites you to take a deep dive into the magic of Broadway and explore the surprising history of New York theatre. Limited to 20 attendees.	July 22, 2026 10:15am-12:00pm	$50
Educational Theatre Foundation Donation Help send another educator to TEC. Learn more about the Educational Theatre Foundation.		$25

Cancellations & Substitutions

All registration cancelations and refund requests must be made in writing via email to events@schooltheatre.org by July 1, 2026. A refund of the full registration fee, minus a $100 administrative fee, will be given for cancelations received by that date. No refunds will be granted for requests dated after July 1, 2026. No refunds will be issued for no-shows.

Substitutions are not permitted for Theatre Education Conference or Leadership Summit.

Payments

All payments are due in full within **30 days of registration or by July 22, 2026**, whichever comes first. At the time of registration, attendees may select one of the following payment methods:

- Credit Card: Payment of the full balance due is supplied and processed at the time of registration submission. If you need to pay via credit card later or in installments, select Balance Due instead.
- eCheck (ACH): Payment of the full balance due is supplied and processed at the time of registration submission. If you need to pay via eCheck later or in installments, select Balance Due instead Attendees should expect to supply the following details:
- Account Number
- Routing Number
- Account Type (Checking or Savings)
- Name on Account
- Name of Banking Institution
- Balance Due: Allows for registration to be submitted without immediate payment; the attendee can then opt to pay by check, ACH, or credit card at a later date. Credit card payments can be made in the Attendee Service Center at any time after submitting the registration.
- Payment by Check: Make all checks payable to Educational Theatre Association and mail both the invoice and check to:
- Educational Theatre Association
  PO Box 7410260
  Chicago, IL 60674-0260

- Download EdTA's W-9 here. If you need assistance in setting up EdTA as a vendor, please email events@schooltheatre.org.

Note: We are unable to accept purchase orders as a form of payment. Balances must be paid by the deadline or registrations may be cancelled.

Discount Codes

The use of a discount code is only valid at the time of the initial purchase/registration submission. Refunds will not be authorized for existing registrations where a special offer was received after the initial registration was submitted. Limit one (1) discount code per individual registration.

Financial Assistance

Financial assistance is available through the Thespian Growth & Excellence Fund grant program. Applications are open February 1 through April 1 annually. Please email foundation@schooltheatre.org with questions.

Hotel – Hyatt Regency Times Square

1605 Broadway
New York, NY 10019

Special rates beginning at $259 per night (plus tax) for TEC attendees! Attendees must book prior to **June 17, 2026** to secure the event rate.

Hyatt Regency Times Square is conveniently located next door to Open Jar Studios and connected via elevator from the Hyatt Regency lobby. They Hyatt Regency features newly renovated and spacious guest rooms and restaurant and is just steps away from theatre and culture, renowned restaurants, and iconic New York attractions.

All hotel reservations require a credit card to hold the reservation. No payment will be processed until the conclusion of the stay. EdTA is not able to provide official quotes or invoices for hotel stays; all invoices and balances due will be managed by the hotel, and all payments will be made to the hotel directly.

All hotel reservations made through the registration process will be listed as "pending" in the Attendee Service Center until after the reservation deadline on June 17, 2026. Please do not contact the hotel regarding reservations before this date. Once a hotel has finalized their reservations, the primary guest should receive a confirmation number directly from

the hotel. This confirmation number can also be viewed in the Attendee Service Center beginning about a week prior to the event's start date.

Some attendees may choose to arrive early or extend their stays. EdTA's contracts with host hotels include a limited number of rooms available at the discounted event rate both before and after the event.

Diversity & Inclusion

The Educational Theatre Association (EdTA) honors and respect all attendees of the Theatre Education Conference and Chapter Leadership Summit and strive to do no harm.

EdTA pledges to support the well-being of all attendees and foster a welcoming, safe environments for participants of all races, gender identities, and abilities. We recognize that each attendee is an expert on their own needs for physical and psychological safety and commit to honoring requests from attendees for accommodations to help them feel comfortable and included in a workshop or activity.

EdTA aims to offer brave spaces, promote inclusion, build cultural competency, and broaden attendees' horizons. We want every attendee to feel at home, while challenging our community to always strive to do more and do better toward access and inclusion.

Registration Instructions

Ready to register? Great! Follow these instructions to complete your registration. We recommend that the attendee self-register. If for any reason an individual must complete the registration on behalf of another person, please note the special instructions in step 4.

First, note that the registration system is unable to save an incomplete registration cart. If the form times out, all progress will be lost. You must click Submit at the end of the process to save your registration information.

1. All attendees must have an EdTA account. If you do not have an account, create on here. You can also use this page to reset the password for an existing account.
2. Visit the Register Now page and click to access the registration form.
3. Login to the form using your EdTA account credentials.
4. The registration form will assume that you want to register yourself. Click to proceed.

   a. IMPORTANT! If anyone other than the attendee is completing the registration, they must not register themselves first. Instead, click **Search Again** and find the attendee's record by email.

5. Select registration fees.
6. Make a hotel reservation at our host hotel to secure your room now.
7. Review your registration in the shopping cart. Click Add Additional Attendee if applicable.
8. Search for the next attendee. Be sure to use the email used for their EdTA account.
9. Repeat steps to add all attendees in your group to the registration until all attendees appear in your shopping cart.
10. Proceed to payment and either pay now via credit card or select Balance Due to pay later. Review and accept the acknowledgements and submit the registration.

Registration Tips

- If you are registering attendees other than yourself, please ensure you use the email address associated with their EdTA account.
- You can also add additional attendees later via the Attendee Service Center.

Please email events@schooltheatre.org if you need help with registration.